

MINUTES

August 31, 2009

The regularly scheduled meeting of the Board of County Commissioners was called to order this 31st day of August, 2009, in meeting room 240 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Rusty Sullivan, Vice-Chairman
George Skinner, Member
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, Melinda Duke, Peggy Laizure, James Tyree, Joe Lester, David Tinsley, Deborah VanWye, Mark Hamm, Susan Moffat, Denise Ellison and Bob Tomlinson.

Rusty Sullivan moved, seconded by George Skinner, to approve the minutes of the Regular Meeting of August 24, 2009.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

Upon the request of Brenda Wakeman, Assistant Purchasing Agent, Rod Cleveland moved, seconded by George Skinner, to accept the bids and to table the awarding and/or rejecting of County Bid #HWY-1435 – Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from September 22, 2009 thru January 21, 2010.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY						
List of Individual Bidders						
	Hooten Oil Co. Inc.	Certified Labs	Jim Johnson Oil Company	Fentress Oil Co.	Clark Oil Distributors Inc.	Page 1
BID: #HWY-1435						
DEPT: Commissioner's						
DATE OPENED: 8-31-09						
	1	2	3	4	5	
						Awarded To:
Non-Encumbered						TABLED ON
Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioner's						8-31-09
The bid term will be from September 22, 2009 thru January 21, 2010						
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	YES	

Per the recommendation of Melinda Duke, Purchasing Agent, Rusty Sullivan moved, seconded by George Skinner, to award the bid to the low bidder Copelin's Office Supply for their bid of cost plus rate of 2%, County Bid #PA-1432 – One-Year (1) Non-Encumbered Contract for Office Supplies, Furniture and Equipment for Cleveland County. The bid term will be from the bid award date through one (1) year with the option to renew up to two (2) more consecutive years. The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes. Motion Carried.

Per the recommendation of Melinda Duke, Purchasing Agent, George Skinner moved, seconded by Rusty Sullivan, to award the bid to the lower bidder Petroleum Marketers Equipment Company, LLC, for the amount of \$19,753.00, County Bid #COM2-1434 – The purchase and installation of a new Fuel Control and Tank Gauge System to be installed at the Cleveland County District #2 Warehouse. The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes. Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the contract between the Cleveland County Health Department and Miranda Strednak for services as a teaching assistant for the Early Foundations Replication Project from August 24, 2009 until June 30, 2010. The Health Department will pay \$10.00 per hour for teaching assistant services and .55¢ per mile as per the State Travel Reimbursement Act not to exceed \$10,000.00. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes. Motion Carried.

Rusty Sullivan moved, seconded by Rusty Sullivan, to approve the Notice of Appointment of Requesting Officer, Charles Keeling for Building Maintenance Accounts SM2 and SM3.
The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Contract between the Board of County Commissioners and Eastern Oklahoma Youth Services at Pittsburg County Regional Detention Center for Juvenile Detention Services in the amount of \$23.25 per day per child from July 1, 2009 through June 30, 2010.
The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Lease/Maintenance Agreement between the Election Board Secretary and Neopost Leasing for 12-months with the option to renew up to 51-months for the monthly charge of \$449.60 for the following equipment:

- a. Neopost IS-460 with 10-lb scale
- b. Neopost Dynamic Scale

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders:

a. General Fund		
10-1388 – R2	Cleveland County Facilities Auth.	1,470.00
10-1394 – F2	Pitney Bowes Financial Global	3,069.00
10-1401 – SF1B	ADECCO Employment Services	4,500.00
10-1426 – F2	Pitney Bowes Financial Global	1,210.00
10-1439 – B2B	Pott. Co. Public Safety Ctr. Trust	1,000.00
10-1440 – B2A	UniFirst	250.00
10-1442 – B2A	Locke Supply Company	500.00
10-1452 – B2B	Sysco Food Services of Okla.	5,000.00
10-1453 – SM2	Hy-Pride Janitorial Supply	1,500.00

b. Highway Fund		
10-1389 – T2A	KSM Exchange, LLC	1,500.00
10-1390 – T2A	Grissoms, LLC	1,000.00
10-1414 – T2A	T.D.'s Radio, Inc.	600.00
10-1431 – T2A	Dub Ross Company	2,000.00
10-1434 – T2A	Jim Johnson Oil Company	1,500.00
10-1446 – T2A	Warren Cat	3,500.00
10-1447 – T2A	Fleet Pride	2,500.00
10-1448 – T2A	Mid-West Hose & Specialty	800.00
10-1449 – T2A	Bruckner's Truck Sales, Inc.	2,000.00
10-1450 – T2A	T.D.'s Radio, Inc.	850.00
c. Sheriff's Jail Fund		
10-1451 – CFBJ2	U.S. Foodservice, Inc.	3,000.00
d. Fair Board Fund		
10-1403 – FF2	Crossland's A & A Rent-All	500.00
10-1417 – FF2	Xpedx – Oklahoma City	750.00

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

09-0319 – C2	10-0915 – B2A	10-0048 – T2A
09-0323 – C2	10-1154 – B2B	10-0117 – T2A
	10-1156 – B2B	10-0224 – T2A
09-2555 – T2A		10-0226 – T2A
	10-0523 – MD1A	10-1157 – T2A
	10-1019 – MD1C	
		10-0464 – CFBC2
	10-0921 – CFBJ2	
	10-0922 – CFBJ2	
	10-0923 – CFBJ2	

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 09/10

a. General Fund	\$ 83,284.71
b. Highway Fund	128,648.09
c. Health Fund	30,657.24
d. Sheriff Commissary Fund	540.84
e. Sheriff Jail Fund	1,664.79
f. Treasurer Certification Fee Fund	9,234.38
g. Treasurer's Sales Tax Cash Fund	518,228.02
h. Fair Board Fund	1,903.93

FY 08/09

a. General Fund	\$ 14,295.00
b. Highway Fund	4,036.00
c. Health Fund	225,229.38

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

(Clerk's Note: Agenda was posted on 8-28-09 @ 8:55 a.m.)